

Louis Latzer Memorial Public Library Board of Trustees
Meeting Minutes
Tuesday, Aug. 19, 2025

The monthly meeting of the Latzer Library Board was called to order by Sharon Rinderer at 5:00 p.m. on 8/19/25.

Roll call showed the following members were present:

Justin McLaughlin
Sharon Rinderer
Joshua Short
Jeff Hebrank
Bill Wagner

Not Present: Nancy Genteman, Susan Martz, Shaun Voegele

William Piper, Associate Member was present. Associate Member, Louis Latzer was absent.
Angela Kim, Director was present.

May Minutes: Due to the lack of a quorum in June, the May minutes, treasurers report, and bills were reviewed and approved by Josh Short, seconded by Jeff Hebrank. Motion Carried.

Public Forum: None.

Treasurer's Report: Josh Short presented the June Report for review. Josh Short motioned to approve the report and Jeff Hebrank seconded. Motion carried. Josh Short presented the July Report for review. Jeff Hebrank motioned to approve the report and Bill Wagner seconded. Motion carried.

June Bills: Bills were reviewed. Bill Wagner motioned to approve the bills and Justin McLaughlin seconded. Roll was called. Motion carried.

July Bills: Bills were reviewed. Bill Wagner motioned to approve the bills and Josh Short seconded. Roll was called. Motion carried.

Librarian's Report: Angela Kim presented the librarian's report. See attached.

Book Committee Report: 58 books were donated.

Unfinished Business: Jeff Hebrank will check on the Terrazzo project.

New Business:

- Bill Wagner motioned to close the Bradford Petty Cash account/Justin McLaughlin seconded. Motion Carried
- Bill Wagner motioned to approve the updated ADA website through Serpentine/Jeff Hebrank seconded. Motion Carried.
- Potential new board member, Dean Korte, was discussed to finish out the term of Amy Kloss.
- Board Member Oath of Office was signed by present members renewing terms.
- Bill Wagner motioned by acclamation to keep the current officers in place.

- Bank authorizations will remain the same as the officers did not change.
- Board Meeting Times/Dates will remain the same, the 3rd Tuesday of the month at 5:00 at the library, except for July & Dec. when there will not be a meeting.
- Bill Wagner motioned to keep Non-Resident Card Rates at the current amount of \$100 per year. Josh Short seconded. Motion Carried.
- The annual report was completed by Angela Kim and will be emailed out the board.

Other Business: Jeff Hebrank reported that the Highland Area Community Foundation had a fantastic year!

Adjournment: Jeff Hebrank moved to adjourn and Bill Wagner seconded. Motion Carried.

Next Scheduled Meeting: Sept. 16, 2025.